

**Contra Costa College**  
**Curriculum Instruction Committee**  
**Minutes of Monday, November 24, 2025**  
**2:15pm – 4:00pm**

Location: GE-305

Zoom: <https://4cd.zoom.us/j/8355242819>

Meeting ID: 835 524 2819

**MEETING CALLED TO ORDER at 2:16pm**

**CIC Chair:** Leslie Alexander

**Division Representatives**

- **SES:** Najia Azizi (Articulation Officer), Amy Catania
- **LA:** Jennifer Griest, Anthony Gordon
- **AACE:** Brianna Ayala, Laura Lozano, (Jack Wheeler, alternate)
- **NSAS:** Nzingha Dugas, Deborah Dixon

**Non-Voting Members**

- **SLO Coordinator:** Aleksandr Pevzner (as needed)
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Enrollment Services:** Rodolfo Santos
- **Vice President of Equity and Instruction:** Jason Berner
- **Curriculum Specialist:** Karen Ruskowski

**Members not in attendance:** Laura Lozano, Jack Wheeler, Nzingha Dugas, Aleksandr Pevzner, Cole Moyer, Rodolfo Santos, Jason Berner

**Guests in attendance:** Romus Reece, Dominick Christiana, Nikki Ferguson, Chao Liu, Elisabeth Schwartz

**CONSENT AGENDA ACTION ITEMS**

**Agenda:** November 24, 2025

**Action:** Approved, with correction to lecture hours for JRNAL-158 (reduced to 2 from 3)

**Motioned:** Anthony Gordon

**Seconded:** Deborah Dixon

**All in Favor:** No abstentions

**Minutes:** November 10, 2025

**Action:** Approved

**Motioned:** Brianna Ayala

**Seconded:** Anthony Gordon

**All in Favor:** No abstentions

**DRAMA-230A Creating Theatre: From Process to Performance 1**

**Correction:** Correct hours to Laboratory by Arrangement (from Laboratory).

**NON-CONSENT AGENDA ACTION ITEMS**

**PUBSR-129 Lifeguard Training**

**Revision:** Content review. Update SLOs. Add Masters Disciplines: Health; Health Services Director/Health Services Coordinator/College Nurse; Kinesiology

*(This course was tabled on 8/25/25 for additional questions.)*

**Action:** Approved, with update to course description, prerequisite, MOIs, and textbooks. Note: Course was inadvertently written as PUB-129 on the agenda.

**Motioned:** Brianna Ayala

**Seconded:** Anthony Gordon

**All In Favor:** No abstentions

**Art History – Associate in Arts for Transfer Degree**

**New Degree:** 18 units. Primary goal: Transfer. CIP Code: (50.0703) Art History, Criticism and Conservation.

**Action:** Approved

**Motioned:** Najia Azizi

**Seconded:** Deborah Dixon

**All in Favor:** No abstentions

**ART-812N Exploration in 2D for the Older Adult Student**

**Revision:** Content review. Update title (from Exploration in 2D for Seniors), description, MOIs, MOEs, assignments, and lecture content. Class max 26.

**Action:** Approved

**Motioned:** Najia Azizi

**Seconded:** Brianne Ayala

**All in Favor:** No abstentions

**BUS-801N Success Skills for Emerging Entrepreneurs Pre-Incubator**

**New Course:** Noncredit. 6 Lecture hours. CB22: Short term vocational. CB11: Workforce Prep Enhanced Funding. CIP (52.0703) Small Business Administration/Management. SAM Code: Clearly Occupational. Masters Discipline: Business. Non-Masters: Small Business Development (Entrepreneurship) Requesting Distance Education: Both fully and partially online. Class Max: 20

**Action:** Approved

**Motioned:** Anthony Gordon

**Seconded:** Najia Azizi

**All in Favor:** No abstentions

**BUS-802N Success Skills for Emerging Entrepreneurs - Incubator**

**New Course:** Noncredit. 12 Lecture hours. CB22: Short term vocational. CB11: Workforce Prep Enhanced Funding. CIP (52.0703) Small Business Administration/Management. SAM Code: Clearly Occupational. Masters Discipline: Business. Non-Masters: Small Business Development (Entrepreneurship) Requesting Distance Education: Both fully and partially online. Class Max: 20

**Action:** Approved

**Motioned:** Deborah Dixon

**Seconded:** Anthony Gordon

**All in Favor:** No abstentions

**COMP-152 Foundations of Data Science**

**New Course:** Degree Applicable. 4 units. 54 hours of lecture/54 hours of lab per term. Advisory: COMP-110. Masters Discipline: Computer Science; Engineering. Requesting Distance Education: Both fully and partially online. Requesting CSU/UC transfer. Class Max 40.

**Action:** Approved

**Motioned:** Najia Azizi

**Seconded:** Amy Catania

**All in Favor:** No abstentions

**JRNAL-158 Introduction to Photojournalism**

**Revision:** Update title (from: Photojournalism: Beginning I). Reduce Lecture hours to 4 (from 6). Increase Lab hours to 3 (from 2). Update assignment hours. No change to units. Change SAM Code to Clearly Occupational (from Non-Occ). Update MOIs, MOEs, textbooks, objectives, SLOs, and lecture/lab content. New Request for Distance Education: Both fully and partially online. Class Max: 30

**Action:** Tabled due to lack of representation. Lecture hours corrected in agenda approval to 2 (from 3).

**CULIN-120 Introduction to Fundamentals in Food Service**

**Revision:** Content review. Update textbooks and SLOs.

**Action:** Approved, with update to pre-requisite language

**Motioned:** Anthony Gordon

**Seconded:** Amy Catania

**All in Favor:** No abstentions

**CULIN-250 International Cuisine**

**Revision:** Content review. Update SLOs. Class Max: 30

**Action:** Approved

**Motioned:** Najia Azizi

**Seconded:** Anthony Gordon

**All in Favor:** No abstentions

**CULIN-127 Becoming ServSafe Certified**

**Revision:** Content review. Update SLOs. Class Max: 30

**Action:** Approved

**Motioned:** Anthony Gordon

**Seconded:** Amy Catania

**All in Favor:** No abstentions

**CULIN-200 California Cuisine**

**Revision:** Content review. Update textbooks and SLOs. Class Max: 30

**Action:** Approved, with update to objectives

**Motioned:** Anthony Gordon

**Seconded:** Najia Azizi

**All in Favor:** No abstentions

**DISCUSSION ITEMS**

**Discussion:** Continue discussion on Local GE Criteria Guidelines

**Action:** Tabled due to lack of time

**Discussion:** Possibly extending CIC meeting by ½ hour for spring semester.

The committee discussed extending the CIC meeting by ½ hour for spring semester in response to a request to clear the queue. Members will get OAS for the extra time. It was agreed that the committee would be fine having the meeting start earlier and end at the regular time (1:45-4pm), but there were no guarantees that we would get through the entire queue. Having extra meetings during flex week was also proposed as an option. Leslie will bring the committee's ideas, concerns, and questions back to administration.

**PRESENTATIONS FROM THE PUBLIC**

There were no presentations from the public.

**ADJOURNMENT**

The meeting adjourned at 4:02pm. The next meeting is scheduled for December 8, 2025

*NON-CONSENT AGENDA ITEMS MUST HAVE REPRESENTATION OR NO ACTION WILL BE TAKEN*